

To: Members of the Health Improvement Partnership Board

## ***Notice of a Meeting of the Health Improvement Partnership Board***

Thursday, 14 May 2020 at 2.00 pm

### **Virtual Meeting**

***Please note that due to guidelines imposed on social distancing by the Government this meeting will be held remotely.***

***For further information on this please contact the Board Officer (details below) bearing in mind the information set out at Item 4 on this Agenda***

[Click here to live stream the meeting.](#)



Yvonne Rees  
Chief Executive

Date Not Specified

Contact Officer:

***Julieta Estremadoyro, Partnership Board Officer***

*Tel: (01865) 326464; Email:*

*commissioning.partnershipboard@oxfordshire.gov.uk*

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### **Membership**

Chairman – Councillor Andrew McHugh  
Vice Chairman - District City Councillor Louise Upton

#### ***Board Members:***

Ansaf Azhar	Director of Public Health, Oxfordshire County Council
Dr Kiren Collison	Clinical Chair of Oxfordshire Clinical Commissioning Group
Cllr Maggie Filipova-Rivers	South Oxfordshire District Council
Daniella Granito	District Partnership Liaison
Diane Hedges	Chief Operating Officer, Oxfordshire Clinical Commissioning Group
Det Chief Insp Clare Knibbs	Domestic Abuse Lead, Thames Valley Police
Andy McLellan	Healthwatch Oxfordshire Ambassador
Cllr Michele Mead	West Oxfordshire District Council
Eunan O'Neill	Consultant in Public Health, Oxfordshire County Council
Cllr Helen Pighills	Vale of White Horse District Council
Cllr Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health, Oxfordshire County Council
Vacant	District Council Director Representative

**Notes:**

- **Date of next meeting: 10 September 2020**

## **Declarations of Interest**

### **The duty to declare.....**

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### **Whose Interests must be included?**

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### **What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?**

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### **List of Disclosable Pecuniary Interests:**

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

- 1. Welcome by Chairman District Councillor Andrew McHugh**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**

This Health Improvement Board meeting will be held remotely in order to conform with current guidelines regarding social distancing. During the current situation and to facilitate these new arrangements we are asking that requests to speak are submitted by no later than 3pm on Monday 11<sup>th</sup> May.

Requests to speak should be sent to Julieta Estremadoyro at [Commissioning.PartnershipBoard@Oxfordshire.gov.uk](mailto:Commissioning.PartnershipBoard@Oxfordshire.gov.uk) together with a written statement of your presentation to ensure that if the technology fails then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting.

Where a meeting is held remotely, and the addressee is unable to participate their written submission will be accepted.

Written submissions should be no longer than 1 A4 sheet.

## **5. Notice of Any Other Business**

2:05pm  
5 min

To enable members of the Board to give notice of any urgent matters to be raised at the end of the meeting.

## **6. Note of Decision of Last Meeting (Pages 1 - 10)**

2:10pm  
10 min

To approve the Note of Decisions of the meeting held on 20<sup>th</sup> February and to receive information arising from them.

## **7. Performance Report (Pages 11 - 16)**

2:20pm

10 min

Presented by Ansaf Azhar

To receive and update on performance and discuss any Red or Amber rated indicators in the context of COVID 19.

## **8. Joint Strategic Needs Assessment**

2:30pm

5 min

Presented by Ansaf Azhar

To provide a brief outline of the report on the 2020 Joint Strategic Needs Assessment data.

Link to the document:

[https://insight.oxfordshire.gov.uk/cms/system/files/documents/2020\\_JSNA\\_DRAFT.pdf](https://insight.oxfordshire.gov.uk/cms/system/files/documents/2020_JSNA_DRAFT.pdf)

## **9. Final Tobacco Strategy for Oxfordshire (Pages 17 - 38)**

2:35pm

10 min

Presented by Ansaf Azhar and Eunan O'Neill

To sign off the Tobacco Strategy for Oxfordshire.

## **10. Mental Wellbeing Framework (Pages 39 - 90)**

2:45pm

10 min

Presented by Jannette Smith, Health Improvement Principal, OCC

To present a progress update on the partnerships plans, strategies and recommendations against the Mental Wellbeing Framework.

## **11. Housing Support Advisory Group update (Pages 91 - 94)**

2:55pm

10 min

Presented by Jaffa Holland, Chair of the HSAG and Gillian Douglas, Assistant Director, Housing and Social Care Commissioning, OCC

To update the Board on the work of the District Councils in the context of COVID 19.

**12. Domestic Abuse update (Pages 95 - 100)**

3:05  
10 min

Presented by Sarah Carter, Strategic Lead Domestic Abuse, OCC

To provide an update on the actions taken in the context of COVID 19.

**13. Forward Plan (Pages 101 - 102)**

3:15  
10 minutes

Presented by Eunan O'Neill

Discussion and suggestions for future items.

**14. Any other business**

3:25pm  
5 min

**ITEM FOR INFORMATION ONLY**

Healthwatch Oxfordshire update in the context of COVID 19.